

MINUTES OF THE SELECTION MEETING FOR THE 3RD CALL OF MOBILE+3 PROJECT

ERASMUS + KA1 ICM

The selection meeting of the 3rd cohort of MOBILE+3 has taken place at the University of Porto on the 12th of February 2019. The selection committee has worked on the valid applications both for incoming and outgoing to distribute and award the 220 scholarships approved for funding under the Erasmus + scheme for KA1 – International Credit Mobility.

The selection panel included one academic expert, the Vice-Rector for Academic Affairs and International Cooperation, and two administrative staff of the University of Porto directly involved in the management of the Project: the Director of the International Office and the Project Officer of the MOBILE+3 Project.

The call has taken place between 05/11/2018 and 16/12/2018 and the total number of incoming applications received was **41**, the total number of outgoing applications received was **22**.

According to the Erasmus + Guidelines for ICM all the applicants need to have a formal link with one partner institution of the project.

After the application stage the project has provided the guidelines for the technical check of the eligibility of each application. Both University of Porto as sending institution and all the institutions with outgoing applicants had to validate their applications in the UPSoft website according to the following criteria:

- The applicant has a formal link to the institution that is performing the validation process;
- The applicant includes all requested documents for his/her type of mobility;
- The applicant (student) is enrolled in an eligible degree course at the home institution;
- The applicant (staff) works full time at the home institution;
- The applicant provides true information about its contact details and academic background;
- The home institution agrees with the mobility proposal presented by the applicant.

Concluded the eligibility check stage, the total number of incoming applications considered valid was 33 and the number of incoming applications considered invalid was 8.

Out of **22** outgoing applications **20** were considered.

Finally it was possible to organize the evaluation stage taking into consideration the following criteria:

Undergraduate and Master: Academic Achievement (43%); Motivation (43%); Language Skills (14%)

PhD: Scientific Achievement (33%); Proposed research project (33%); Motivation (17%); Language Skills (17%)

Staff: Previous Experience/Research production (33%); Teaching/Work Plan (33%); Motivation (17%); Language Skills (17%).

Out of **33** incoming applications considered valid **20** were evaluated with 80 or more points and were considered **preselected**; **5** were evaluated between 60 and 79 points and were considered **reserve list** and a total of **8** was rejected.

Out of **20** outgoing applications considered valid **18** were evaluated with 80 or more points and were considered **preselected**; **2** were evaluated between 60 and 79 points and were considered **reserve list** and a total of **0** was rejected.

The following criteria - respecting this priority - were used to draw up the final lists of selected and reserve list INCOMING candidates:

- a. Respect for the mobility distribution that was approved by the National Agency, considering the total number of flows foreseen award the maximum number of scholarships possible to students according to their nationality and avoid shifting scholarships to different types of mobility as much as possible.
- b. Evaluation and ranking by each host institution, respecting always when possible the priority given to applications graded 80% or higher, so as to assure the project's quality.
- c. Balance between home institutions (incoming) so as to assure equal impact amongst all institutions involved.
- d. Attention to cross-cutting issues, namely gender balance, disability and applicants proving a vulnerable economic condition in case the applicants to be prioritized were in similar situation when considering the criteria a) to c).
- e. Representation of the largest range of priority fields of study, so as to ensure that the project answers to the country's real needs as agreed with the European Commission and the National Agency.

For outgoing candidates the criteria was the following:

- a. Respect for the mobility distribution that was approved by the National Agency, considering the total number of flows foreseen award the maximum number of scholarships possible.
- b. Evaluation and ranking by each host institution, respecting always when possible the priority given to applications graded 80% or higher, so as to assure the project's quality.
- c. Respect the priority of choice of the candidate whenever possible except when criteria a) and b) superimpose
- d. Representation of the largest range of priority fields of study, so as to ensure that the project answers to the country's real needs as agreed with the European Commission and the National Agency.

In this 3rd cohort, 10 incoming applicants and 3 outgoing applicants were selected. The list of selected applicants is attached as an annex to the minutes of the meeting.

The results will be communicated to each applicant individually via e-mail (despite the result selected/reserve list/not selected) with cc/ to the respective host faculty in charge of the evaluation process and the home institution.

Furthermore, the final list of the selected candidates will be published in the website <https://mobileplus3.up.pt/> to assure total transparency of the selection process.

The selected candidates will have a total of 5 working days to confirm the acceptance of the scholarship after the results are released. Shall the candidate not confirm the acceptance of the scholarship the candidate will be marked as a drop out and the next candidate in the reserve list will be notified.

Porto, 12th of February 2019




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